

Snohomish County Fire District #4

MEETING MINUTES

REGULAR MEETING **BOARD OF FIRE COMMISSIONERS**

DATE:	Monday, July 25, 2016
LOCATION:	Headquarters Fire Station #43 – Harvey Room 1525 Ave. D – Snohomish, WA

BOARD MEMBERS PRESENT:	JIM SCHMOKER , Chairman MARK HINTZ , Fire Commissioner ROGER PORTMANN , Fire Commissioner
STAFF MEMBERS PRESENT:	Ron Simmons, District Secretary/Fire Chief Mike Gatterman Deputy Chief

ROLL CALL

Chairman Schmoker called the meeting to order at 1900 hours. All members of the Board were present.

ADOPT/ADJUST AGENDA

Chief Simmons requested that an Executive Session be added to the agenda as Item 10 not to last longer than 15 minutes to discuss possible litigation. Chairman Schmoker approved the change to the agenda.

MINUTES OF PREVIOUS MEETING

Discussion: There were no comments or questions regarding the minutes of the July 11, 2016 regular meeting.

Action: Commissioner Portmann moved to approve the minutes of the July 11th meeting; the motion was seconded by Commissioner Hintz and passed.

PUBLIC & WORK GROUP COMMENTS

There was no public present and Lt. Todd Cole was the only member of the department present, he had no comments.

OLD BUSINESS

Review Public Newsletter

The Board was provided a copy of the proposed public newsletter to review and comment on before it was sent to be printed.

Commissioner Hintz asked about wording in the “New Employees” related to personnel turnover. He believes this sounds like we are regularly losing people. The Chief will revise the first 2 paragraphs.

He also asked about a word used in the "Chiefs Message", it was agreed that the word would be changed. The Board Members approved of the content of the newsletter.

Commissioner Hintz also commented on an email that he had copied to the Chief related to Michael Whitney from the Snohomish Tribune who had requested a copy of the newsletter. The Chief believes that they are on the mailing list but he will make sure that Mr. Whitney gets a copy.

ACTION ITEMS

Financial Business

Accounts Payable and Payroll

Discussion: Batch #315787 is in the amount of \$112,935.27. And payroll for July 2016 is in the amount of \$303,928.25.

Action: Commissioner Hintz moved to accept the warrants and payroll. It was seconded by Commissioner Portmann and passed unanimously.

Purchase Authorization – Structural Firefighting Clothing

Discussion: Estimated at a cost of \$25,300.00. DC Gatterman explained that this was for second sets of gear for most of our new people as well as some replacement. Commissioner Portmann commented that this was already planned as part of this year's budget.

Action: Commissioner Portmann moved to approve the Purchase Authorization for the purchase of the Structural firefighting Clothing. Second was made by Commissioner Hintz and the motion passed unanimously.

NEW BUSINESS

There was no new business.

PUBLIC & WORK GROUP COMMENT

There was no public present and Lt's. Todd Cole and Whitney Mansfield were present but had no comments.

Chief Simmons noted that he had sent a message to the Board about an expensive transmission repair that was being made to one of the ambulances 2 weeks ago, and that we are still having problems which will equate to more money being spent on this equipment. He also stated that the replacement for this unit will not be here until the end of the year.

COMMISSIONER COMMENTS

Commissioner Hintz said that it has been interesting to see all of the comments and articles coming out in the news about the fire service related issues in the area. There was a brief discussion about levies and other ballot issues.

EXECUTIVE SESSION

Commissioner Schmoker adjourned the Regular Meeting to Executives Session at 1920 hours for the purpose of discussing the possibility of Litigation, not to last longer than 15 minutes and that there would be no action taken.

RECONVENE

The Regular session of the meeting was reconvened at 1935 hours.

ADJOURN

At 1936 hours, the Regular Board Meeting was adjourned.

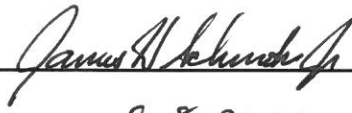
**MINUTES OF REGULAR FIRE COMMISSIONERS BOARD MEETING,
July 25, 2016**

Minutes prepared and submitted by:



Ron W. Simmons, Fire Chief / District Secretary

MINUTES APPROVED BY FIRE COMMISSIONER:



8-8-2016

Date