

SNOHOMISH COUNTY FIRE DISTRICT #4

Scope of Work

PROJECT TITLE: Grounds Maintenance;
Ray Lee Brown Training Site, 6425 South Machias Road

THIS “SCOPE OF WORK” description is “Exhibit A” to the contract document and award that may be entered into between the District and a contractor meeting the needs of the District at an acceptable cost.

RECOGNITION:

All references in this document to the “DISTRICT” shall mean Snohomish County Fire District #4, Snohomish Fire & Rescue and/or the property owner.

PROPERTY:

This document refers to the Real Property owned and operated as Snohomish County Fire District #4 at the Ray Lee Brown Training Facility, 6425 South Machias Road.

DEFINITION:

This “**Scope of Work**” sets forth the general specifications for grounds maintenance on District property as noted above. This Scope of Work will indicate the minimum performance required. It is expected that the professional contractor will understand the job as intended and submit a proposal that will fulfill the project to a level meeting the professional standards of the industry. All details should be independently verified by the contractor providing submittals.

STANDARDS & SPECIFICATIONS:

- A. Contractor access to District properties shall be pre-arranged to allow for entrance through security gates and scheduling of use.
- B. Contractor shall be responsible for any and all cost and applicable permitting associated with project scope. This includes, but is not limited to local and state licensing, prevailing wage labor, equipment and material costs, and all other requirements.
- C. Contractor shall notify the DISTRICT representative of any potential change from the original scope of work, prior to any work being done, and/or to the scheduling of work outside of the pre-arranged times.
- D. Unless otherwise specified, Contractor shall remove from the premises all waste materials created due to work completed as determined by this Scope of Work. Contractor agrees as part of this document to deliver waste materials to an appropriate recycle or waste disposal site, and that no materials removed from District premises will be transported and burned at an off-site location.

- E. Contractor agrees that any damage to sidewalks, buildings or miscellaneous ground structures adjacent to the area incurred, District property or otherwise, as result of work being performed, shall be the responsibility of the Contractor to repair or replace at the pleasure of the property owner.
- F. Work Restrictions:
Start time in the mornings may be after 7:00 AM, any day of the week.
- G. Contractor shall notify SCFD#4 of any and all hazards encountered throughout the project.

MISCELLANEOUS:

- A. Notification of work. The contractor shall be responsible to notify the District at least five business days prior to start of project.
- B. Hold Harmless and Indemnification. The contractor shall protect, save, and keep the District and its representatives forever harmless and indemnified from any damages (including fines or penalties) arising as a result of accidents, injuries, or other occurrences, caused by the negligence or willful conduct of the contractor, its employees, contractors or subcontractors on the property to conduct the demolition activities contemplated herein, regardless of who the injured party may be, notwithstanding the foregoing, The contractor shall not be responsible for that proportionate share of the damages arising from the negligent or willful conduct of the District or its representatives.

CLEAN-UP OF PROJECT SITE:

The Contractor and its Subcontractors shall remove all rubbish and refuse from the project site daily. The Contractor shall furnish to the District Representative, upon request, all documentation regarding the proper disposal of all rubbish, soil, refuse, and other debris. Before the District will approve the completion of the work under the Contract, the Project site and any other place or places affected by the work shall be thoroughly cleared of all debris.

NIGHT WORK:

Will not be allowed

TEMPORARY POWER:

The Contractor shall pre-arrange the use of electrical power from the District as needed.

WATER:

The Contractor shall pre-arrange the use of water from a District Facility as needed.

OUTDOOR BURNING:

The burning of all materials on District property is forbidden.

COMPLETION OF WORK:

The Contractor shall notify the designated District representative upon completion of Of work. The District will conduct an inspection after each project to approve and accept work performed, or meet with the Contractor to mitigate discrepancies.

PAYMENT:

Upon completion of the contracted project, and subsequent approval and acceptance by a District Representative evidenced by written documentation to the Contractor, the District will provide payment for services upon receipt of an appropriate invoice to the District delivered to: Snohomish County Fire District #4, P.O. Box 820, Snohomish, Washington, 98291-0820.

SITE STANDARDS:**Site Security**

- A. The District assumes no responsibility for loss, theft, or damage to the work, tools, equipment, and construction. In the instance of any such loss, theft, or damage, the Contractor shall be responsible to renew, restore, or remedy the work, tools, equipment, and construction in accordance with requirements of the Contract Documents without additional cost to the District.
- B. The Contractor, at his own cost, may provide watchman services, and other means of site security.
- C. Site parked equipment, operable machinery, and hazardous parts of the new construction subject to mischief and accidental operation, shall be inaccessible, locked, or otherwise made inoperable when left unattended.
- D. Liability – the District is not responsible for damage, liability, theft, casualty, or other hazard to the automobiles or other vehicles, nor to injury including death to occupants of automobiles or other vehicles on the project site property.

PROJECT DETAILS:

Ray Lee Brown Training Site, 6425 South Machias Road

1. 2016 Planned site visits; July, August, September, November:
 - a. All work will be as agreed upon between the DISTRICT and the Contractor and confined to within the property boundaries of the site, although work may be outside the fenced boundaries, and may include, but may not be limited to the following:
 - Prune trees and/or shrubbery as needed or appropriate.
 - Prune back or mow ground cover as and where needed.
 - Cut back blackberries from fencing.
 - Remove weeds from flower beds.
 - Haul off all debris
 - b. The following are specific details for what is to be expected:
 - Vegetation in the field will be mowed at the north end of the property.
 - Vegetation will be mowed on the street-side of the fence along Machias Road from Three Lakes Road north to the asphalt.
 - All areas of asphalt where debris may collect during the work shall be blown clean and collected as necessary for disposal.
 - Blackberries and other vegetation on the inside of the fence all along the Machias Road will be removed.
 - Pre-Emergent weed control may be used as agreed upon.